

Policy statement

Part 1: Statement of intent

This is the health and safety policy statement of:

TARGET SHOOTING SCHOOL

Our health and safety policy is to:

Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace

Provide clear instructions and information, and adequate training, to ensure instructors are competent to do their work

Engage and consult with instructors on day-to-day health and safety conditions

Implement emergency procedures – evacuation in case of fire or other significant incident.

Maintain safe and healthy working conditions

Signed

Date

Print name

Review date

Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety:

Jeanette Leivers

2 Day-to-day responsibility for ensuring this policy is put into practice:

Class Leader

3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

During classes and events - Class leaders

4 All employees should:

- co-operate with supervisors and managers on health and safety matters;
- take reasonable care of their own health and safety; and
- report all health and safety concerns to an appropriate person (as detailed above).

Part 3: Arrangements for health and safety

Risk assessment

To be undertaken by a nominated official before any venue is used for the first time.

Training

All instructors are required to achieve one of the following qualifications within six months of their commencement with Target Shooting School:

Youth Proiciency Scheme
NSRA Club Instructor
NSRA Club Coach

Practical training will also be given by qualified instructors.

Consultation

All class leaders will make themselves available for consultation and advice about Health and Safety issues as a matter of priority. Any instructor wishing clarification or guidance in Health and Safety issues is also encouraged to contact Jeanette Leivers direct.

Evacuation

Instructors will follow the established evacuation procedures for the venue in which they are working.